

SPAN W1: Online Elementary Spanish I

DEPT. OF SPANISH AND PORTUGUESE, UCSB
SPRING 2020

As soon as you have finished reading over this syllabus, log into *Gauchospace* and see the “Getting Started” link to make sure you’re up to speed for when class starts. Every assignment in this class is important, so it is imperative that you be mindful of deadlines at all times so as not to lose points.

REQUIRED MATERIALS

1. *iPura Vida! Beginning Spanish* (ISBN: 9781118970348), available at a reduced price (\$70) through this direct purchase link: https://www.wiley.com/WileyCDA/Section/id-830492.html?6656_rm_id=168.19546083.7. Be aware that although this option comes with a digital version of the textbook, **it does not include page numbers** and is only searchable by section/topic. For this reason, we recommend that you purchase the “set” option, which comes with the print version of the textbook.
2. LInguaMeeting Registration Card (9 Sessions): <https://www.linguameeting.com/>

You should immediately become familiar with the *Gauchospace* and *WileyPlus* sites for this class. In *Gauchospace* you will find the syllabus, homework assignments, quizzes, forums, links to upload your written assignments, and other activities. You should log in to *Gauchospace* regularly throughout the week as important announcements and other information is updated continuously.

COURSE DESCRIPTION

Span W1 is the first of the three Elementary Spanish courses offered in a fully online format.

Its online format combines technology-based language instruction with virtual class meetings and live guided conversation sessions. The course materials and activities focus on consolidating the same array of skills promoted in the regular *Elementary Spanish I* course (Span 1, meeting 4 days face-to-face). You will learn to use Spanish for communication in real, meaningful situations, develop an understanding of basic grammatical concepts and an appreciation of the various cultures of the Spanish-speaking world. By the end of the Elementary Spanish sequence you are expected to develop proficiency at the Novice-mid to Novice-high level (as established by the *American Council on the Teaching of Foreign Languages Proficiency Guidelines, 2012*)¹.

This course is particularly appropriate for students who:

- (1) have a preference for learning mediated through technology; and
- (2) are responsible, independent, and do not need an instructor to remind them to do their work (e.g., daily assignments, readings, etc.)

Each week, you will attend one virtual class session and attend one virtual language coaching session.

Throughout the week you will be working individually with the online materials from the *iPura vida!* textbook program through the online platform *WileyPlus* and other web-based materials on *Gauchospace*.

¹ See <http://www.actfl.org/publications/guidelines-and-manuals/actfl-proficiency-guidelines-2012>

COURSE LEARNING OUTCOMES

Upon successful completion of Span W1 you will be able to:

- **Comprehend** Spanish speech about familiar topics, with known vocabulary and spoken at a lower than normal pace.
- **Write and speak** in simple short complete sentences, mostly in the present tense and the immediate future.
- **Read** simple short texts with simple sentences, vocabulary and cognates.
- **Narrate** and use verbs in the present tense about daily life and other concrete topics.
- **Compare and contrast** cultural practices of the U.S. and Spanish-speaking countries about population diversity, the classroom and academic context, daily routines, shopping, family life and different types of neighborhoods.

You will also be able to **ask and answer questions** and **report orally and in writing** about the following topics:

- **You and the Other Students in the Classroom Setting:** Classroom commands, names, colors, clothing, numbers, greetings, classroom objects, parts of the body, location of things, description of people: physical (hair/eye color, stature), personality (shy, serious, enthusiastic), age, origin, language and nationalities
- **Family and living spaces:** Immediate family, possessions, houses and neighborhoods
- **Plans and Preferences:** Making plans, classes, days of the week, preferences, weather
- **Activities:** daily activities, classroom activities, favorite activities

TIME REQUIREMENTS

This is a 4-credit fully online beginning Spanish course. As a general guideline for online courses, students should plan to dedicate to 4-5 hours of homework per course credit hour. That's 16-20 hours a week for this course. It is best if you can spread these hours out throughout the week: cramming doesn't work with language learning. **Consequently, taking this course is not recommended if you have many competing demands or if you are planning on traveling during the time the course is in progress.** No arrangements/accommodations will be made regarding due dates.

COURSE REQUIREMENTS



A reliable computer, either a PC running Windows 2000 or later, or a Mac running OS X or later, that you can access at any time.



A webcam, sound card, headset with speakers, and a headset with a microphone.



A hi-speed modem (Cable or DSL strongly recommended) and a dependable Internet Service Provider (ISP).

This is a fully online course. If you do not have regular access to the Internet and a computer as well as a backup in case there are access problems with the main one, you should not enroll in SPAN W1. **Keep in mind that you are responsible for accessing and completing materials on time; unexpected computer crashes will not be considered a valid excuse for not completing assignments in a timely manner.** You will need a **microphone, webcam, and headphones** to participate in video meetings and chat sessions.

COURSE POLICIES

Communications

The instructor will respond to inquiries submitted within 24 hours on business days. Weekend inquiries will be answered on Monday in the order that they were received. Students are expected to use their UCSB email. For non-personal questions related to the course that may benefit other students it is best to post your questions in the [Q2A forum](#) since other students may reply faster than the instructor. It is expected that students respond within 24 hours to any individual email sent by the instructor. If you need additional help in the form of office hours, send an email to the instructor in order to schedule a Zoom meeting. Delays or failure to respond to emails will affect students' course performance.

Late work policy

This course requires regular, almost daily work. It is expected that you complete assignments on time. Completing assignments late will make you fall behind very quickly.

- Online activities on *WileyPlus*: no late submissions are accepted, unless in serious case of illness.
- Compositions: late submissions are accepted up to one day after the due date, but late submissions will receive -10% penalty.
- No other work or assignments will be accepted late.

Netiquette during online meetings

To ensure that all students can benefit from online class sessions in an environment that is courteous, non-disruptive and conducive to learning, please observe the following:

- Arrive on camera fully clothed and alert (NO rolling out of bed last minute).
- Sit upright in a chair (NO lounging in bed or on the sofa).
- Choose a quiet, private space (NO coffee shops).
- Be ready to join Zoom at the very start of the class time or even a few minutes early. Allow a few minutes to connect to Zoom before the actual start of the class.
- Wear a headset.
- Come with specific questions from the online work you have been doing during the previous week.
- Stay as attentive to the instructor's communications as you would for a traditional face-to-face class and contribute to all class activities.

Extra Credit

No extra credit will be given under any circumstances. There are NO EXCEPTIONS!

ONLINE PLATFORMS

We will be using four different online platforms as required components of this class: (a) *GachoSpace*, (b) *WileyPlus*, (c) *Zoom*, and (d) *Linguameeting*. If you decide to take your exams from home, you will also need to become familiar with a fifth platform, (e) *ProctorU*. Since some of these platforms may be new to you, please read the following information carefully.

a. GachoSpace

Our GachoSpace will serve as our official course website. Each week, you will need to log into GachoSpace to complete various short quizzes, upload written assignments, and participate in weekly forum discussions. Emails sent through GachoSpace will also be my primary means of communicating with you, so please remember to check your university email on a regular, preferably daily basis so as not to miss any important announcements.

c. Zoom

Zoom is a web-based video conferencing service that we will be using for our weekly virtual class meetings (remember that you are required to attend one session per week). It is very important for these sessions and activities that you have a working webcam and microphone installed in your computer, so please take a moment right now to ensure that both are in working order. For each weekly class session, you will be provided with a link on GauchoSpace that will enable you to participate in a virtual lesson with the instructor and a small group (4-5) of classmates. You will be able to enter the meeting with your UCSB NetID and Password, but you will need to download the Zoom app on your computer. For help guides for downloading the app, configuring your account, logging in, etc. see <https://ucsb.zoom.us/>.

c. WileyPlus

This is where you will submit the majority of your online homework and take exams. If you have never used WileyPlus before, you will need to create an account by clicking on the “Create Account” button on the right side of the screen. You will be presented with three options:

1. I have a Registration Code.

If you purchased the *Pura vida* textbook through the direct link on p. 1 of this document, choose this option and enter your code as prompted.

2. I want to purchase instant access to WileyPlus.

If you did not purchase *Pura vida* yet, you will need to purchase access. We recommend that you buy access through the direct purchase link provided on p. 1 since it will be much cheaper than buying access directly through the WileyPlus site.

3. I’m not ready to buy, I’d like to use the 14-day Grace Period.

This option will allow you full access to WileyPlus for 14 days. At the end of those 14 days, you will need to purchase access to WileyPlus (see option 2); otherwise, all of your work will be lost.

ALL ASSIGNMENTS ARE DUE THROUGH GAUCHOSPACE OR WILEYPLUS BY 11:45PM PST.

In order to not miss any assignment due dates, always check the “Assignment” tab on *WileyPlus* and sort assignments by “Due soonest”:

Show 50 1 Sort by Due Soonest

CP - Palabra por Palabra
 12 questions Covers chapter 00
 Type: Questions/Exercises Source: Me Edit Availability Add Questions Organize Questions Edit Assignment Policies Assign to another Class

Assigned to: **SPANISH W1 Session B M19** Active
 Start date: 18 Jul 2019 at 03:00 AM Due date: 6 Aug 2019 at 11:45 PM Edit Class Settings Unassign

CP Las expresiones de la clase
 2 questions Covers chapter 00
 Type: Questions/Exercises Source: Me Edit Availability Add Questions Organize Questions Edit Assignment Policies Assign to another Class

Assigned to: **SPANISH W1 Session B M19** Active
 Start date: 18 Jul 2019 at 03:00 AM Due date: 6 Aug 2019 at 11:45 PM Edit Class Settings Unassign

CP - TU and USTED (P. 8)
 13 questions Covers chapter 00
 Type: Questions/Exercises Source: Me Edit Availability Add Questions Organize Questions Edit Assignment Policies Assign to another Class

Assigned to: **SPANISH W1 Session B M19** Active
 Start date: 18 Jul 2019 at 03:00 AM Due date: 7 Aug 2019 at 11:45 PM Edit Class Settings Unassign

CP - El alfabeto (p. 10)
 13 questions Covers chapter 00
 Type: Questions/Exercises Source: Me Edit Availability Add Questions Organize Questions Edit Assignment Policies Assign to another Class

Assigned to: **SPANISH W1 Session B M19** Active
 Start date: 18 Jul 2019 at 03:00 AM Due date: 8 Aug 2019 at 11:45 PM Edit Class Settings Unassign

d. LinguaMeeting

As part of the course, students are expected to attend 9 online conversation sessions. You will sign up for one weekly, 30-minute **individual or small group** language coaching sessions with a trained language instructor, where you will practice speaking in a non-threatening environment. Grades are based on attendance and degree of participation. For the activities that will be used in each session, see the “LinguaMeeting Session Activities” folder on GauchoSpace. As part of your LinguaMeeting conversation sessions, you will have to complete two reflections with the information you have collected during the sessions, and one final oral project.

Login and purchase your sessions here: <http://www.linguameeting.com/> You will need to sign up for a weekly 30-minute time slot. Keep in mind that this appointment will be for the same day/time each week, so make sure to pick a day/time that consistently works well with your schedule. In the event that you need to reschedule your session or make up a missed session, simply use the “Change session” option for the present week and the “Make-up credit” option for previous weeks. See the “Student start-up guide” for further directions.

e. ProctorU

If you will be taking the midterm and final from locations other than the UCSB campus, you will need to create an account with ProctorU, an online proctoring service that will allow you to take your exam from any laptop or desktop computer (please note that tablets and smartphones are *not* supported) with internet access. Creating a ProctorU account is very simple. All you will need to do is visit <https://www.proctoru.com/> Please note that you must register and sign up to take your exam at least 72 hours in advance.

WEEKLY SUMMARY (Plan de la semana)

This course is divided into weekly units. To get started each week, closely review the weekly summary, which lists all the activities and required assignments for the week. This summary will also work as a checklist for you to ensure that you are completing your work in a timely manner.

EVALUATION CRITERIA

Weekly attendance and participation	9%
LinguaMeeting sessions	9%
Midterm exam	20%
All homework & <i>WileyPlus</i> activities:	20%
Writing assignments: 2 @ 6% each	12%
Final project:	5%
Final exam (comprehensive):	25%

In this class, assessment serves two purposes: to help determine grades and to evaluate your progress in the course. The exams evaluate your ability to understand and communicate messages in Spanish. It is important to remember that no grade is “given”. Instead the student earns points, which will be objectively calculated on a 100-point scale. There is no extra credit in any form for this course.

The following are the cutoff points for each grade:

A+ 98	B+ 88	C+ 78	D+ 68
A 93	B 83	C 73	D 63
A- 90	B- 80	C- 70	D- 60

Weekly online class attendance and participation (9%)

Attendance and participation in the weekly online class is mandatory. Oral participation in all activities is also required, since the online meetings are the only opportunities you will have to practice your interpersonal oral skills. There will be 10 online meetings (one every week) throughout the term. The first one is mandatory.

After that you will be allowed to miss one online class without penalty.

Midterm (20%) and final exam (25%, comprehensive)

In this course you will take one midterm and a final exam. You will be tested on listening comprehension, writing, reading comprehension and culture knowledge, as well as on vocabulary and structure (grammar), which are basic tools for the acquisition of linguistic competence. The final exam will be cumulative and will also include **a short composition**.

LinguaMeeting sessions (9 sessions, 9%)

As part of the course, students are expected to attend 9 30-minutes online conversation sessions with a trained language instructor. Grades are based on attendance and degree of participation. For the activities that will be used in each session, see the “LinguaMeeting worksheets” folder in *Gauchospace*. These sessions are conversational in nature and are intended to be an opportunity to put into practice what students have been learning from the text and *WileyPlus* activities. They are not intended to be a “test” or tutorial of the grammatical aspects of class, but rather a time to practice students’ listening and speaking skills. The sessions are recorded and may be viewed by the instructor. Students should keep their notes from these sessions, as the final oral project will be based on the knowledge they have gathered about their coach and his/her country during these sessions. You will be allowed to miss ONE session during the term.

Online homework (20%)

Students are expected to complete daily online assignments through *WileyPlus* and *GauchoSpace*. You should always read the grammatical explanations before doing the corresponding online activities.

Assignment Type	
Questions/Exercises	
Student Access Settings	
Not Assigned	
Current date: July 6, 2018, 08:46 AM	
Question Policies	
Attempts per Question:	up to 2 (This limit is set by your instructor.)
Accents Grading:	Accents must match exactly
Question Assistance	
Show Links:	Policies
Show Answer:	after first attempt
	after second attempt
Description/Instructions	
Before doing this assignment you should study the section HABLANDO DE GRAMÁTICA I PP. 281-282.	

Final project (5%)

Students will create one *VoiceThread* presentation on an assigned topic. Students will use multimedia (photos, videos...) to enhance and personalize the presentation. This project will assess students' ability to spontaneously talk about a familiar topic and to discuss different cultural contexts. Complete details and grading rubric will be available on *GauchoSpace*.

Writing assignments (2 redacciones, 12%)

There will be two writing assignments that will be assigned and proctored during the weekly class meeting and will be due immediately after. You cannot miss the class meeting during which the writing assignment is completed, or you will not be able to turn in that assignment. After your instructor revises the first draft you will be required to turn in a revised and final draft. Writing assignments must meet the following requirements:

- They should be typed and double-spaced.
- The Spanish spell-checker should be used.
- Accent marks and special Spanish characters must be typed too.
- They must be submitted through *GauchoSpace*.

Writing assignments that do not meet these requirements will not be graded. The first and final drafts cannot be exactly alike. If no rewriting is done by the student, no credit will be given for the final draft. No compositions will be accepted late. You can use <https://spanish.typeit.org/> when writing your compositions, but will still need to run the text through the spell checker. Additional resources for writing your compositions (rubrics and other guides) are available on *GauchoSpace*. Please see our Cheating and Plagiarism policy below.

A NOTE ABOUT ONLINE CLASSES

The keys to success in this class are generally the same as those in any other class. However, given the nature of online classes, students are responsible for covering a good deal of material on their own. Competency in the basic use of a computer is required to complete numerous independent web-based activities.

The level of proficiency and the final grade attained will depend largely on what a student puts in to his or her learning. Student success requires substantial commitment and proactivity. Students are expected to dedicate 16-20 hours of study per week to this class, thus, it is in students' best interest NOT to wait until the last minute to complete assignments.

1. **Time management:** Set time aside EACH DAY to complete class activities.
2. **Questions and confusion:** The instructor(s) want to help you! However, the instructor can only help if the student takes the first step and reaches out.
3. **Don't be shy!** The more willing students are to share, talk and interact with their instructor and classmates, the more they will get out of the course. And, don't worry, everyone feels the same way, even if they don't show it!
4. **Netiquette Communication Courtesy:** All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions and chats. Please read [the Netiquette Guide for Online Courses](#).

LEGAL ISSUES

Cheating and plagiarism

All instructors in the Spanish and Portuguese language program will follow University policy concerning cheating and plagiarism, including when evaluating compositions. The following practices, among others, are considered instances of cheating or plagiarism:

- copying and pasting from outside references or electronic sources;
- paraphrasing or translating without acknowledging the source;
- using online translators in any capacity (e.g. not even as dictionaries);
- getting revising/rewriting help from more advanced speakers other than the tutors at CLAS or your instructor;
- having someone else do the work or complete online assignments in your place.

All instructors in the Spanish and Portuguese department are professionals trained in language teaching and linguistic competence. They can EASILY recognize work that is not your own. Know what plagiarism is: ignorance will not excuse the offense. If you have any questions about plagiarism, please ask your instructor and consult the Academic Conduct guidelines by Judicial Affairs:

<http://judicialaffairs.sa.ucsb.edu/AcademicIntegrity.aspx>. You are allowed to use an online dictionary (not online translators) such as wordreference.com. The only acceptable revision help is from me (your instructor).

In the event that you are found to have committed plagiarism or other forms of academic dishonesty, you will receive a ZERO on the assignment. Furthermore, under University policy, the instructor is obligated to report the incident to the Office of the Dean of Students, whose office will investigate the incident and decide what additional sanctions will be applied.

Access privileges to course materials

No students shall share access privileges (such as UCSBNetID and password that authenticates them at the course website) with other individuals, including fellow students. Students should take reasonable precautions against unauthorized access to their electronic devices that are used to access or store course materials.

“Homework help” sites

All course materials and the intellectual content of the course are protected by United States Federal Copyright Law. No student (and all other persons) shall give, sell, or otherwise distribute to others, or publish any electronically available course materials or recordings made during any course presentation without the written consent of the instructor. For example, you are not allowed to copy quiz/exam questions or writing assignments and post them in public or private websites.

PROGRAMA

ALL ASSIGNMENTS ARE DUE THROUGH *GAUCHOSPACE* OR *WILEYPLUS* BY 11:45PM PST.

CLICK HERE FOR A [LIVE CALENDAR](#) WITH ALL ASSIGNMENT DATES

WEEK	CONTENT (from <i>¡Pura Vida!</i> textbook) You can access the eBook content in the “Read, Study and Practice” tab in <i>WileyPlus</i> , or you can follow along page numbers in the print textbook version.	ACTIVITIES For a complete list of assignments due each week, see the weekly “Plan de la semana” to-do lists on <i>GachoSpace</i> and remember to also check <i>WileyPlus</i> on a daily basis.
1	Capítulo Preliminar: ¡A conocerse!	<p>During the week: Participate in first online class meeting. Register in <i>WileyPlus</i> and complete first two assignments.</p> <p>By Friday April 2: Register and participate in first <i>LinguaMeeting</i> session.</p>
2	Capítulo Preliminar: ¡A conocerse! Capítulo 1.1: ¿De dónde eres?	<p>During the week: Participate in second online class meeting. Participate in second <i>LinguaMeeting</i> session.</p>
3	Capítulo 1.1: ¿De dónde eres? Capítulo 1.2: En clase Proctored writing assignment during class meeting	<p>During the week: Participate in third online class meeting. Participate in third <i>LinguaMeeting</i> session.</p> <p>By Sunday April 19: Submit final draft for composition #1</p>
4	Capítulo 2.1: La rutina diaria	<p>During the week: Participate in fourth online class meeting. Participate in fourth <i>LinguaMeeting</i> session.</p>
5	Capítulo 2.1: La rutina diaria Friday May 1: Midterm Capítulo Preliminar-1	<p>During the week: Participate in fifth online class meeting. Participate in fifth <i>LinguaMeeting</i> session.</p> <p>Remember to register with <i>ProctorU</i> and set up a time to take the exam!</p>
6	Capítulo 2.2: De compras Proctored writing assignment during class meeting	<p>During the week: Participate in sixth online class meeting. Participate in sixth <i>LinguaMeeting</i> session and online class</p> <p>By Sunday May 10: Submit final draft for composition #2</p>

7	Capítulo 3.1: En familia	<p>During the week: Participate in seventh online class meeting. Participate in seventh <i>LinguaMeeting</i> session.</p>
8	Capítulo 3.1: En familia	<p>During the week: Participate in eighth online class meeting. Participate in eighth <i>LinguaMeeting</i> session.</p>
9	Capítulo 3.2: En casa	<p>During the week: Participate in ninth online class meeting. Participate in ninth <i>LinguaMeeting</i> session. By Sunday May 31: Submit final project plan</p>
10	Capítulo 3.2: En casa	<p>During the week: Participate in tenth online class meeting. By Sunday June 7: Review and comment final project</p> <p>Saturday June 6: Final exam (comprehensive)</p> <p>Remember to register with <i>ProctorU</i> and set up a time to take the exam!</p>